

**Using This Form**

1. Copies
  - a. Original – to court.
2. Prepared by plaintiff or plaintiff's attorney.
3. Attachments – none.
4. Preparation details –

Data Element No. 3 – Check first box if the court where judgment was rendered and recorded in the judgment lien docket is the same. Check second box and insert name of court if judgment rendered in one court and recorded in another.

**AUTHORIZATION FOR PARTIAL OR FULL RELEASE OF JUDGMENT LIEN**

Va. Code §§ 8.01-453, 8.01-454

Pursuant to Va. Code § 8.01-453, the undersigned directs that the clerk of the court referenced in item number 3 shall enter the satisfaction, in whole or in part as shown below, the lien of the judgment described below:

1. 1 v. \_\_\_\_\_
2. 2 Court where judgment entered.
3. The court on whose judgment lien docket the lien is to be released in whole or in part is:  
 Court named in No. 2, above 3  
 \_\_\_\_\_
4. The judgment was docketed on 4 in Judgment Lien Docket Page No. 4,  
 Book No. 4, Instrument No. 4,  
 Instrument No. 4
5. Original judgment amount \$ 5
6. Date of judgment: 6
7. 7 is/are the judgment creditors.
8. 8 is/are the judgment debtor(s) by whom the judgment, in whole or in part as shown below, is paid or discharged.
9. The amount of the judgment paid or discharged by the judgment debtor(s) named above is:  
 the entire remaining unpaid judgment  
 partial payment in the amount of \$ 9

10 DATE  
 \_\_\_\_\_  
11 PLAINTIFF  
 \_\_\_\_\_  
 by 12  
 PLAINTIFF'S ATTORNEY  PLAINTIFF'S AGENT

State/Commonwealth of 13,  City  County of 13  
 Subscribed and sworn to/affirmed before me this 13 day of 13, 20 \_\_\_\_\_  
 by 13  
PRINT NAME OF AFFIANT TITLE  
13 \_\_\_\_\_  
DATE NOTARY PUBLIC (My commission expires \_\_\_\_\_)  
Registration No. \_\_\_\_\_

OR

Commonwealth of Virginia,  City  County of 14:  
 Subscribed and sworn to/affirmed before me this day by 14  
14 \_\_\_\_\_, Clerk  
DATE  
 by 14 \_\_\_\_\_, Deputy Clerk

This *Authorization for Partial or Full Release of Judgment Lien* was filed this the \_\_\_\_\_ day of 15, 20 \_\_\_\_\_  
 \_\_\_\_\_ 16 Clerk \_\_\_\_\_ 17 Circuit Court  
 By: \_\_\_\_\_ 18 \_\_\_\_\_, Deputy Clerk

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**Data Elements**

1. Style of case as referenced in judgment.
2. Court name where judgment rendered i.e., \_\_\_\_\_ District Court \_\_\_\_\_ Circuit Court.
3. Court where lien is recorded in the judgment lien docket.
4. Date judgment was docketed and book, page or instrument number where judgment was docketed.
5. Amount of original judgment.
6. Date original judgment was rendered.
7. Name(s) of judgment creditor(s).
8. Name(s) of judgment debtor(s).
9. Check first box if amount paid was the remaining unpaid balance. Check second box and indicate amount paid if different from remaining unpaid balance.
10. Date authorization completed.
11. Plaintiff's signature. If executed by plaintiff's attorney or agent, print or type the plaintiff's name.
12. Signature of plaintiff's attorney or agent if authorization prepared by same on plaintiff's behalf.  
Check appropriate title box.
13. Acknowledgment to be completed by notary public, if applicable.
14. Acknowledgment to be completed by clerk or deputy clerk, if applicable.
15. Date form is filed in the clerk's office.
16. Name of the clerk of court where filed.
17. Name of the circuit court where filed.
18. Signature of deputy clerk.