

JUDGMENT LIEN DOCKET – SUBSEQUENT ENTRIES

USING THIS REVISABLE PDF FORM

1. Copies

Original - to court.

2. Prepared by

- a. Plaintiff
- b. Attorney for plaintiff
- c. Authorized agent for attorney

3. Attachments - none.

4. Preparation details

- a. Form is used when entries made in the Judgment Lien Docket have been recorded by a procedural micrographic process and subsequent notes or entries to the docketed judgment are impossible or impractical.
- b. The signature of the person completing the filing must be acknowledged if the filing is to report an assignment or a new name of the debtor.

JUDGMENT LIEN DOCKET – SUBSEQUENT ENTRIES**DATA ELEMENTS**

1. Name of court in which the judgment is docketed.
2. Name of court where the plaintiff received the judgment.
3. Date of original judgment.
4. Amount of original judgment.
5. Book and page number where original judgment was docketed.
6. Instrument number if Data Element No. 2 is unknown.
7. Date that original judgment was docketed.
8. Plaintiff(s) name(s).
9. Defendant(s) name(s).
10. Check if the judgment creditor is releasing and indicate if it is a full or partial release. If it is a partial release and a specific piece of property is being released, identify the specific piece of property.
11. Check if the release or discharge is by court order and indicate the basis of the court order. If the basis is payment to the clerk, indicate the amount paid and the date it was paid.
12. Check if an assignment of the debt has been made and enter the name(s) of assignee.
13. Check if there has been a credit(s) under § 8.01-449 and enter amount of credit.
14. Check if there is a new name of debtor and enter debtor(s) new name(s) and former name(s).
15. Date and signature of person completing the filing. Check the appropriate title box under the signature line.

To be completed by person acknowledging signature:

16. Acknowledgment of signature to be used when there has been an assignment or a new name of debtor.